

# New Supplier Application Form

## 1. Pāmu Contact (the person at Pāmu who requested you to register as a supplier)

Name	Farm / Business Unit
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## 2. Supplier Information

Legal Name			
Trading Name			
Contact Person		NZBN Number	
Primary Contact No.		Secondary Contact No.	
Email Address for Purchase Orders and General Correspondence			
Email Address for Remittance Advice			
Postal Address			
GST Registered	<input type="checkbox"/> Yes <input type="checkbox"/> No		
GST Number			
Services to be provided			

## 3. Schedular Payment Declaration and Information

<b>Declaration (all suppliers to complete)</b> Are any services that you intend to provide subject to the IRD schedular payments regime?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>Pāmu might have to deduct withholding tax from payments we make to you.</b> Before we can make a payment to a supplier who supplies services (including labour), tax legislation requires us to consider whether the payment is a "schedular payment" which may need to have withholding tax deducted by Pāmu.</p> <p>The schedular payments rules generally apply to payments that we make to self-employed contractors, partnerships and trusts. However, they can also apply to certain companies operating in the agricultural, horticultural and viticultural industries. It is therefore important that you declare whether or not these withholding tax rules apply to you. If they do apply, there may be options available to you so that either no tax needs to be deducted, or tax is deducted at a reduced rate. If it suits your circumstances, you could even voluntarily opt into the withholding tax rules. If the rules do apply to you, you will need to provide us with one of the following:</p> <ul style="list-style-type: none"> <li>• An IR330C</li> <li>• A current certificate of exemption</li> <li>• A special rate certificate.</li> </ul> <p>If you do not provide one of these, and you are subject to the rules, then the tax legislation imposes an obligation on us to deduct tax at 45% from our payments to you. As we cannot provide you with any tax advice, it may be necessary for you to seek advice from a tax advisor, or from the IRD website: <a href="https://www.ird.govt.nz/contractors/">https://www.ird.govt.nz/contractors/</a></p>	

## 4. Bank Information

**Note:** You must provide us with a copy of your bank deposit slip for the account detailed below.

Account Name	
Bank and Branch	
Account Number	

## 5. Conflict of Interest Declaration (all suppliers to complete)

Please read this [Quick Guide: Conflicts of Interest](#).

You must declare any actual, potential or perceived Conflicts of Interest between your business and Pāmu below:

## 6. Payment Terms

Our payment terms are 20<sup>th</sup> of the month following invoice date. All invoices should be addressed to Landcorp Farming Limited unless otherwise instructed. Information about submitting invoices can be found in our [Pāmu Supplier Guide](#)

## 7. Submitting This Form

When complete, please email this form, your bank deposit slip and any schedular payments documentation to us at [accounts@landcorp.co.nz](mailto:accounts@landcorp.co.nz). If you have any questions about the form please email us.